



wanderlust

W E D D I N G

A ShaFox Weddings and Events Company
www.ShaFox.com
502.749.2445

A wanderlust couple is *adventurous* and experiences life with *whimsy*.

We understand that you want to craft a unique story for your wedding. We pull all your hard work and planning together so you can enjoy a carefree experience. Relax and cherish the moment as our experienced event professionals place the finishing touches on your wedding inspired by your vision.

DAY-OF COORDINATION PACKAGE

\$1800

TWO EVENT COORDINATORS

You will have a lead coordinator and a logistics assistant to make your event flawless.

INITIAL PLANNING MEETING

Let's get to know each other! Share your vision with us during a two hour session to review details.

COMPLETE PLANNING CHECKLIST

Even though you are taking the lead in the planning of your day, you aren't flying blind!

TIMELINE DEVELOPMENT

A seamless event is one that is well planned! We will meticulously time the day of your event.

VENUE WALKTHROUGH

Visiting and reviewing the event space together allows us to eliminate any surprises on the day of setup.

VENDOR COORDINATION

We will contact vendors to provide them with the detailed timeline and make sure everyone is prepared.

REHEARSAL ORCHESTRATION

We coordinate the rehearsal to run smoothly, making sure your wedding party is well-organized.

PERSONAL ITEMS

We collect special items from you including guest book, flutes, etc. and ensure all gifts and items are returned.

SETUP AND TEARDOWN

We supervise and assist with setup/teardown, ensuring that the venue is respected and in pristine condition.

There is no hourly limitation for coordination services on the day of the event.
We will be present and available from start to finish!



ADDITIONAL SERVICES AVAILABLE

Hourly Consultation and Design
(\$100/hour, 3 hour minimum)

Specialty Table Linens
and Charger Plates

Custom Stationery Design
and Letterpress

Hotel Welcome Bags

Rehearsal Dinner

Farewell Brunch